

Corrected

**SPECIAL MEETING**

**City of Tacoma Equity in Contracting Advisory Committee**

**Date: Wednesday, March 27, 2024**

**Time: 7:30am – 9:30am**

**Location: Tacoma Municipal Building, Room 243, 747 Market Street, Tacoma Washington 98402**

The Tacoma Municipal Building is served by Pierce Transit bus routes 1, 2, 11, 16, 45, and 57. Visit [www.tripplanner.piercetransit.org](http://www.tripplanner.piercetransit.org) to find your route. The Tacoma Municipal Building also has bike racks at the Market Street and St. Helens Ave entrances. Visit [www.cityoftacoma.org/mobility](http://www.cityoftacoma.org/mobility) for a map of Tacoma bikeways.

**Virtual Option:**

Dial: 253-215-8782

Meeting Link: <https://zoom.us/j/96293137247?pwd=Zm1PMVMyUIY3YnVxUEx6U2k0anFGUT09>

Webinar ID: 962 9313 7247

Passcode: 372097

Microphones will be muted, and cameras turned off for all meeting attendees, except for Committee members, staff, and presenters.

**I. (7:35am) Call Meeting to Order – Kacee Woods**

**II. (7:36am) Statement of Purpose – Kacee Woods**

We convene this meeting to advance the City of Tacoma’s mission to *“create and sustain a competitive and fair business environment for contracting, procurement and consulting opportunities that include small businesses owned by minority, women, and socially and economically disadvantaged people.”*

**III. (7:38am) Land Acknowledgment – Malika Godo**

The Equity in Contracting Advisory Committee acknowledges that we are on the traditional homelands of the Puyallup Tribe. The Puyallup people have lived on and stewarded these lands since the beginning of time, and continue to do so today. We recognize that this land acknowledgement is one small step toward true allyship and we commit to uplifting the voices, experiences, and histories of the Indigenous people of this land and beyond.

**IV. (7:40am) Record of Attendance and Excusal of Absences – Kacee Woods**

- |   |   |
|---|---|
| <input type="checkbox"/> Certified Business 1: Timothy “Tim” Pinckney | <input type="checkbox"/> Union Signatory Firm: VACANT         |
| <input type="checkbox"/> Certified Business 2: Angela Michaelis       | <input type="checkbox"/> Council District 1: Paul Franetovich |
| <input type="checkbox"/> Certified Business 3: Rahsaan Freeman        | <input type="checkbox"/> Council District 2: VACANT           |
| <input type="checkbox"/> Certified Business 4: Scott Lundt            | <input type="checkbox"/> Council District 3: VACANT           |
| <input type="checkbox"/> Large Prime: Clint Myers                     | <input type="checkbox"/> Council District 4: VACANT           |
| <input type="checkbox"/> Open Shop Firm: Jaison “Jai” Briar           | <input type="checkbox"/> Council District 5: VACANT           |

- TPU Service Area 1: Larry Hutchinson
- TPU Service Area 2: Michael Jordan

- TPU Service Area 3: Trena Payton

**V. (7:45am) Consent Agenda – Chair**

- a. Approval of February 21, 2024 Meeting Minutes
- b. Approval of March 27, 2024 Meeting Agenda
  - i. *Agenda was corrected to update Approval of February 15, 2024 Meeting Minutes to February 21, 2024 to reflect the correct date. Additionally, agenda was corrected to update the date referenced in the public comment section of the agenda to reflect the correct date of the special meeting.*

**VI. (7:50am) City Staff Updates – Kacee Woods**

- a. 2023 Disparity Study Updates
- b. Chair/Vice Chair Election
- c. Bylaws and establishment of subcommittees
- d. Discussion of Annual Work Plan
- e. Discussion of Meeting Topics for 2024

**VII. (8:45am) Good of the Order**

**VIII. (9:10am) Future Meetings**

- a. Business Financing
- b. Data – standing regular meeting topic
- c. EIC Capacity Building – standing regular meeting topic
- d. EIC Program Outreach Plan
- e. EIC Training + Workshop Topics
- f. Tacoma Anchor Network Information

**IX. (9:15am) Public Comment**

- a. Please address the Chair, and restrict comments to 3 minutes each
  - i. Zoom link for virtual attendees:  
<https://zoom.us/j/96293137247?pwd=Zm1PMVMYUIY3YnVxUEx6U2k0anFGUT09>
  - ii. Call in by phone: 253-215-8782
  - iii. Webinar ID: 962 9313 7247
  - iv. Passcode: 372097

**X. (9:25am) Items to Consider for Next Meeting**

**XI. (9:30am) Adjourn**

- a. **Meeting Reminders:**
  - i. Regular Meeting Frequency: Third Wednesday of every quarter 7:30am – 9:30am
  - ii. February, May, August, November
- b. Committee Member Required Training <https://www.atg.wa.gov/open-government-training>

**Why do we recognize the land?**

747 Market Street, Tacoma, WA 98402 Room 900

253-591-5075

[Equity in Contracting Advisory Committee - City of Tacoma](#)

To recognize the land is an expression of gratitude and appreciation to those whose territory you reside on, and a way of honoring the Indigenous people who have been living and working on the land from time immemorial. It is important to understand the long-standing history that has brought you to reside on the land, and to seek to understand your place within that history. Land acknowledgements do not exist in a past tense, or historical context: colonialism is a current ongoing process, and we need to build our mindfulness of our present participation. It is also worth noting that acknowledging the land is Indigenous protocol. - <http://www.lspirg.org/knowtheland>

### **Public Comment**

The public may give oral comments related to agenda items at the end of the meeting. Speakers will have anywhere from 90 seconds to three minutes to provide comment, depending on the available time on the agenda. Or, the public may submit general comments in writing by 5:00 pm one day prior to the meeting. Written comments should be emailed to [kwoods@cityoftacoma.org](mailto:kwoods@cityoftacoma.org) and include "EIC Advisory Committee Meeting 3/27/24" in the subject line.



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